

CURRICULUM VITAE



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NTSAKISI HLUNGWANE

SENIOR ASSOCIATE

Telephone +27 12 664 5568

Email nhlungwane@nexfor.co.za

QUALIFICATIONS

YEAR	NAME OF QUALIFICATION	NAME OF INSTITUTE
2005	Bachelor of Commerce - Accounting	University of Limpopo
2015	Postgraduate Diploma – Tax Law	University of Johannesburg
2019	Certificate in Forensic and Investigative Auditing	University of South Africa
2021	Postgraduate Diploma – Forensic Accounting	University of Pretoria
2022	Master of Philosophy – Fraud Risk Management	University of Pretoria

PROFESSIONAL MEMBERSHIPS / AFFILIATIONS

- ✕ Affiliate Member of the Association of Certified Fraud Examiners (ACFE) - 1022227

YEARS OF PROFESSIONAL EXPERIENCE

- ✕ 18 years

LANGUAGE PROFICIENCY

- ✕ English
- ✕ Tshivenda
- ✕ Sepedi
- ✕ Xitsonga

EMPLOYMENT HISTORY

SARS Polokwane – 2006 – 2007 – Income Tax Assessor

- ✕ Assess Income Tax returns submitted by taxpayers
- ✕ Addressed objections raised by legal practitioners, tax practitioners or taxpayers
- ✕ Promote general compliance with regulatory and provisions

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SNG Grant | Thornton Cape Town – 2008-2009 – Trainee Accountant

- ✕ Plan external Audit engagements
- ✕ Gather and report on audit evidence
- ✕ Review financial data
- ✕ Conduct tests on financial transactions in line with international accounting and auditing standards
- ✕ Assist in the compilation of an audit report and filing before finalisation of an audit opinion

Vat it (Pty) Ltd – 2009-2011 – VAT Consultant

- ✕ Conduct VAT reviews
- ✕ Collate pertinent legal and regulatory information
- ✕ Identify area of non-compliance with VAT laws and assist in formulation and implementation of remedial action plan
- ✕ Conduct research on specific VAT matters and technical advice
- ✕ Assist with VAT assignments for initial engagement of client billing
- ✕ Liaising with SARS on behalf of the client in all VAT related matter including registration, objections and penalty reduction

CureChem(Pty) Ltd – 2011-2012 – Financial Accountant

- ✕ Capture Financial transactions from source to trail balance
- ✕ Conduct periodic reviews and reconciliations of payroll records
- ✕ Ensure compliance with tax laws, generally accepted accounting principles, and other statutory provision
- ✕ Prepare monthly accurate management accounts for financial manager's review
- ✕ Ensure timely payments of creditors as well as collection of debt

Thembaletu Development NPC – 2012-2016 – Financial Accountant

- ✕ Lead the annual, quarterly, and monthly budget processes
- ✕ Ensure compliance with tax laws, generally accepted accounting principles, and other statutory provision
- ✕ Produce and present accurate financial reports on monthly, quarterly and annual basis

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- ✕ Liaise with strategic stakeholders: Banking Institutions, Revenue Collections Agency, Internal and External Auditors.
- ✕ Ensure data integrity of financial information
- ✕ Support the procurement processes with compliance with procurement rules and regulations of the organisation as well as the donor

United States Agency for International Development (USAID) – 2016-2019 – Accountant

- ✕ Ensure sound financial management practices
- ✕ Participate in the formulation of annual budgets
- ✕ Promote compliance with federal regulations
- ✕ Ensure the integrity of financial records
- ✕ Produce, analyse and interpret financial records for management

USAID – 2019 – current – Regional Financial analyst

- ✕ Support technical offices, client missions and implementing Partners in all financial management matters
- ✕ Take the lead in the continuous Enterprise Risk Management and operational risk management
- ✕ Actively facilitate the process of implementing documented risk mitigation measures
- ✕ Conduct risk assessments on potential implementing partners and thereby recommend the best funding model
- ✕ Monitor and evaluate financial management and risk programs of various organisations
- ✕ Support internal operations within the organisation
- ✕ Work closely with external auditors and supreme audit institutions
- ✕ Give guidance on United States Government financial management regulations
- ✕ Support the overall viability of implementing partners in the region
- ✕ Organise and facilitate implementing partner workshops
- ✕ Present quarterly financial reviews to senior members of the staff
- ✕ Perform other general functions such as funding confirmations for specific periods

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Perform other financial management such as planning and facilitation implementing partner workshops in collaboration with other members of objective strategic teams

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